



12th IQAC MEETING

Date: 25-06-25.

Time: 11:00 am

Agenda:

- 1 Review of the previous meeting and action taken to be discussed.
- 2 Proceedings of the Academic session to be discussed.
- 3 Implementation of coaching classes for GPAT and higher education entrance exams to be discussed.
- 4 Status of faculty and student publications in indexed journals. Encouraging the students and faculty to get involved in research activities (projects, publications)
- 5 Initiatives for improving teaching-learning processes (e.g., use of ICT tools).
- 6 Progress of website updating works.
- 7 NSS/health camps, blood donation, and awareness programs.
- 8 Revising of statutory bodies
- 9 Brief on the Status of the Mentor-Mentee System.

The IQAC Coordinator has given a welcome note to the chairman and members.

Agenda :1 Review of the previous meeting and action taken to be discussed.

The members reviewed the previous meeting and confirmed the following actions taken on the previous minutes of the meeting.

Action Taken:

- 1 Student feedback on the curriculum, and teaching learning was collected analysed and action was taken
- 2 Completed the updating of V Medulife ERP software and the updates of academics going progressively.

Agenda:2 Proceedings of the Academic session to be discussed.

- 1 Academic monitoring committee reviews were checked, and directives were issued.
- 2 Review of student attendance and strategies to improve it.
- 3 Frequency and effectiveness of mentor-mentee interactions
- 4 University exam results and internal assessment analysis.
- 5 Remedial classes for slow learners.
- 6 Use of ICT tools and innovative teaching methods.



Agenda 3: Implementation of coaching classes for GPAT and higher education entrance exams to be discussed.

- 1 Schedule of coaching sessions for pre-final year students and final year students.
- 2 Inclusion of mock tests, previous year question discussions, and doubt-clearing sessions.
- 3 Internal faculty members with subject expertise appointed as mentors/trainers.
- 4 Regular assessment of students' progress through unit tests and mock GPAT exams.
- 5 Feedback collection from students on usefulness and effectiveness of sessions.
- 6 Documentation of the number of students qualified in GPAT or other exams.
- 7 Establishment of a dedicated "**Higher Education & Competitive Exam Cell.**"

Agenda 4: Status of faculty and student publications in indexed journals

- 1 Faculty was instructed to work on Research articles, review papers, case reports, short communications, book chapters, etc.
- 2 Encouragement for publishing in high-impact journals
- 3 Final year project works converted into publications.
- 4 Number of research papers published by faculty and students in the current academic year.
- 5 Comparative data from previous years (year-on-year growth or decline)

Agenda 5: Initiatives for improving teaching-learning processes (e.g., use of ICT tools)

- 1 Encouraging faculty and students to take up **MOOCs** from SWAYAM, NPTEL, Coursera, etc.
- 2 Conducting online quizzes, MCQs, and short assignments using V Medulife software .
- 3 Use of **smart boards, projectors, and digital content** during lectures.
- 4 Conducting classroom seminars & presentations to students for better learning.

Agenda 6: Progress of website updating works.

- 1 Review of existing website content was conducted to identify outdated information.
- 2 Departments/committees were asked to submit updates for their respective sections.
- 3 Upload of revised academic calendar, timetables, faculty profiles, and program outcomes.
- 4 IQAC reports, AQARs, NAAC-related documents, and statutory disclosures updated.
- 5 Improvements made to website design for easier navigation and better accessibility.
- 6 Updates made to align with NAAC and AICTE digital compliance requirements.



Agenda 7: NSS/health camps, blood donation, and awareness programs

- 1 Collaborations with NGOs, hospitals, and government health departments.
- 2 Maintenance of attendance, photographs, activity reports, and press coverage for each event.
- 3 Summary of NSS activities conducted during the academic year.

Agenda 8: Revising of statutory bodies

It was instructed to revise statutory and non-statutory bodies and committees, revised in view of the new Academic year

Agenda 9: Brief on the Status of the Mentor-Mentee System.

- 1 Regular mentor-mentee meetings conducted (weekly).
- 2 Guidelines/manual developed for standard mentoring practices provided by the mentor-mentee in charge
- 3 Record of meeting dates and discussions maintained
- 4 Academic performance, attendance, personal issues, and career planning discussed.
- 5 Support provided for slow learners, exam preparation, and higher education guidance

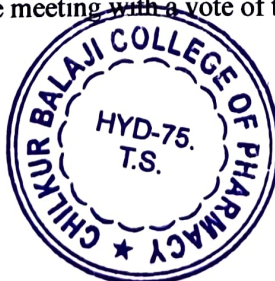
Proposed Plan of Action:

- 1 Teaching staff were directed to make optimal use of the ERP Platform and update it on time.
- 2 All the teaching faculty are instructed to follow proper ICT tools to maintain good learning outcomes.
- 3 All the teaching staff were instructed to take regular GPAT classes according to the timetable issued to pre-final year students.
- 4 Revised statutory bodies were given instructions to present the action plan regarding their work.

IQAC Coordinator ended the meeting with a vote of thanks and proposed date of the next meeting as 8-09-2025

N. Swarna
25/6/25
IQAC CORDINATOR

(NELLURI.SWARNA)



[Signature]

PRINCIPAL

(CHANDHRASEKHRA RAO.BARU)

Co-ORDINATOR
Chilkur Balaji College of Pharmacy
R.V.S. Nagar, Aziz Nagar (Post)
Moinabad Road, Police Academy
HYDERABAD-500 075
Email: cbcp@cbcp.org

PRINCIPAL
Chilkur Balaji College of Pharmacy
R.V.S. Nagar, Aziz Nagar (Post),
Moinabad Road, Near Police Academy,
HYDERABAD-500 075
Website: www.chilkurbalajipharmacy.com



12th IOAC MEETING

MEMBERS PRESENT

Date: 25-06-25

Time: 11:00 AM

S.NO	Name	Role in committee	Signature
1	Dr. Chandra Sekhara Rao Baru	Chairperson	
2	Mrs. N. Swarna	Coordinator	
3	Mr. Srinivas	Office Administrator	
4	Dr. D Srinivasulu	Faculty Member	
5	Mr. A Rama Rao	Faculty Member	
6	Mr. P Praveen Kumar	Faculty Member	
7	Mrs. M Shiroja	Faculty Member	
8	Dr. Sai Pawan A R	Faculty Member	
9	Mr. M Sandeep Kumar	Faculty Member	
10	Dr. R. Madhuri Gandhi	Management Member	
11	Mr. Adnan	Student Member	
12	Mr. Shiva Koti	Student Member	
13	Mr. Suryanarayana	Librarian	



PRINCIPAL

Chilkur Balaji College of Pharmacy
 R.V.S. Nagar, Aziz Nagar
 Moinabad Road, Near Police
 Hyderabad-500 075.



11th IQAC MEETING

Date: 12-03-2025
Time: 10:00am

Agenda:

1. Review of previous meeting and action taken to be discussed
2. Proceedings of the Academic session to be discussed
3. Implementation of each module of ERP software to be discussed
4. Implementation of coaching classes for GPAT and other higher education entrance exams to be discussed.
5. Revision on placements and opportunities
6. Research activities and required resources
7. MOUs with industries
8. Publications in indexed journals
9. Conduction of National Conference and FDP
10. Maintenance of herbal garden and green campus initiatives

The IQAC coordinator has given welcome note to the chairman and members

Agenda 1. Review of previous meeting and action taken to be discussed

The members reviewed previous meeting and confirmed the following actions taken on previous minutes of meeting.

Action Taken:

1. Student feedback on the curriculum, and teaching learning was collected analysed and action was taken
2. Digitization of library was initiated. Separate staff were allocated to the specific purpose.

Agenda 2. Proceedings of the Academic session to be discussed

1. Conduction of laboratory sessions and their monitoring was discussed
2. Academic monitoring committee reviews were checked and directives issued

Agenda 3. Implementation of each module of ERP software to be discussed

1. Status of completion of Vmedulife software and CO-PO mapping and attainment was discussed.
2. It was decided that implementation of fee module to be taken up and completed by the beginning of next academic session.

Agenda 4. Implementation of coaching classes for GPAT and other higher education entrance exams to be discussed

1. Coaching classes for GPAT to be introduced and timetable to be drafted
2. Coaching for other exams like TOEFL and IELTS to be planned

Agenda 5. Revision on placements and opportunities

1. It was directed to conduct more career guidance sessions from interested organizations to attract new placement opportunities for students.
2. At least three campus placements drives from pharmaceutical industry to be planned for the outgoing batch.

Agenda 6. Research activities and required resources

1. Staff were asked to start planning projects for the forth coming IV year B.Pharmacy and submit requirements accordingly

Agenda 7. MOUs with industries

1. Existing MOUs with different organisations and their activities reviewed.
2. Discussion made on MOUs made with various organisations and members were instructed to get more MOUs with industry

Agenda 8. Publications

1. Progress made in publications by various faculty was appreciated.
2. Members were directed to aim for getting publications of higher quality, in indexed journals

Agenda 9. Conduction of National conference.

1. Members were directed to plan at least one national conference.

Agenda 10. Maintenance of herbal garden and green campus initiatives

1. Proposal was made to start a herbal garden on the outer side of the building and maintain greenery within the campus

Proposed Plan of Action:


1. Teaching staff were directed to make optimal utilisation of ERP platform and update it in time.
2. List of Pharma industries to be approached to make an MOU to be planned.
3. List of funding agencies to be approached for funding should be identified and reached for funding.

4. Teaching staff to be given financial assistance for research publication in indexed journals.

The IQAC coordinator ended the meeting with vote of thanks and proposed date of next meeting as 17-09-2025.



IQAC COORDINATOR
Co-ORDINATOR
Chilkur Balaji College of Pharmacy
R.V.S.Nagar, Aziz Nagar (Post)
Moinabad Road, Police Academy
HYDERABAD-500 075



PRINCIPAL
PRINCIPAL
Chilkur Balaji College of Pharmacy
R.V.S. Nagar, Aziz Nagar (Post)
Moinabad Road, Near Police Academy,
HYDERABAD-500 075.



**CBCP**

Ph. No. 08413 -202295

Mobile: 9493539631

CHILKUR BALAJI COLLEGE OF PHARMACY

(Approved by AICTE, New Delhi, Govt of Telangana & Affiliated to JNT University, Hyderabad)

R.V.S. Nagar, Aziz Nagar (Post), Moinabad Road, Near : T.S. Police Academy

HYDERABAD - 500 075.

11th IQAC MEETING**MEMBERS PRESENT**

Date: 12-03-2025

Time: 10.00a.m

S.No	Name	Role in committee	Signature
1.	Dr.Chandrasekhar Rao Baru, M.Pharm, Ph.D	Chairman	<i>[Signature]</i>
2.	Mrs.T.Indira Priyadarshini, M.Pharm, Ph.D	Co-ordinator	<i>[Signature]</i>
3.	Dr.D.Srinivasulu, M.Pharm, Ph.D	Member	<i>[Signature]</i>
4.	Mr.A.RamaRao, M.Pharm, Ph.D	Member	<i>[Signature]</i>
5.	Mr.P.Praveen Kumar, M.Pharm, Ph.D	Member	
6.	Mrs.M.Shiroja, M.Pharm	Alumni Member	<i>[Signature]</i>
7.	Dr.T.Maheshwari, Pharm.D	Member	<i>[Signature]</i>
8.	Mr.M.Sandeep Kumar, M.Pharm	Member	<i>[Signature]</i>
9.	Mr.Madhusudhan Reddy	Management member	<i>[Signature]</i>
10.	Mr.Adnan (Pharm.D V Yr)	Student Member	<i>[Signature]</i>
11.	Mr. ShivaKoti (B.Pharm IV Yr)	Student Member	<i>[Signature]</i>
12.	Mr. Suryanarayana, M.Li.Sc	Member	<i>[Signature]</i>

PRINCIPAL
PRINCIPAL

Chilkur Balaji College of Pharmacy

R.V.S. Nagar, Aziz Nagar (Post)

Moinabad Road, Near Police Academy

HYDERABAD-500 075.



10th IQAC meeting

Date: 28-09-24

Time: 10:00am

Agenda:

1. Review of previous meeting and action taken to be discussed
2. Proceedings of the Academic session to be discussed
3. Introducing vmedulife app for digitalisation of academic monitoring
4. Revising of statutory bodies and committees
5. Revision on placements and opportunities
6. MOUs with industries
7. Research activities
8. Publications in indexed journals
9. Conduction of National Conference and FDP
10. Maintenance of herbal garden and green campus initiatives
11. Updation of library

The IQAC coordinator has given welcome note to the chairman and members

Agenda 1. Review of previous meeting and action taken to be discussed

The members reviewed previous meeting and confirmed the following actions taken on previous minutes of meeting.

Action Taken:

1. Digitization of library proposed in the previous meeting was approved. Vmedulife App was purchased accordingly
2. Student feedback on the curriculum, and teaching learning was collected analysed and action was taken

Agenda 2. Proceedings of the Academic session to be discussed

1. Academic monitoring committee reviews were checked and directives issued
2. Course book completion and CO-PO mapping attainment was discussed.
3. Laboratory requirements submitted for the academic year were verified and passed for purchase.



Mobile: 9493539631
Ph.No.08413-20229


C B C P
CHILKUR BALAJI COLLEGE OF PHARMACY
(Affiliated to JNTUH, Approved by PCI, Accredited by NAAC)
Aziz Nagar (Post), Moinabad Road, Near: T. S. Police Academy
HYDERABAD - 500 075.



1. Academic monitoring committee reviews were checked and directives issued
2. Course book completion and CO-PO mapping attainment was discussed.
3. Laboratory requirements submitted for the academic year were verified and passed for purchase.

Agenda 3. Introducing vmedulife app for digitalisation of academic monitoring

The management of the college has undertaken initiative to introduce vmedulife app for digitalisation of academic monitoring

 **Action taken:** Regular training Sessions were conducted to the faculty about the functioning of the app by vmedulife corporate trainer

Agenda 4. Revising and framing of statutory bodies and committees

It was instructed to revise statutory and non-statutory bodies and committees revised in view of faculty going on maternity.

1. Academic planning, Exam Schedules, Projects - Mrs.Shiroja & Mr.Bharghav
2. Documentation of Outward & Inward letters & Feed Back Process - Dr.Dawood & Mr. Bhikshapati
3. Exam Grievances, Alumni Data - Mr.Praveen Kumar & Mrs.Sushma Desai
4. Continuous Assessment, ICT, Mentor Mentee system - Mrs.Swarna & Mr.Sandeep
5. Student Data - Mrs.Ashwini & Mrs.B.Kalpana
6. Faculty Data - Ms.Jhansi & Ms.Sonia Nimrot
7. Research & Development - Ms.Laxmi Klayani & Mr.L.Ravinder
8. Library Infrastructure Maintenance & Digitalization - Mrs.Ragaswetha & Ms.Srilekha
9. Laboratory Infrastructure & Maintenance - Mrs.B.Nidhi & Mr.Gautham
10. Career Guidance and Placements - Mr.A.RamaRao & Mrs.U.Saileela
11. Student Support and Student Grievances - Mrs.Navya & Mr.Banoth Babu
12. Website & vmedulife - Dr.A.SaiPawan & Mrs.Bhagya Lakshmi
13. Staff Support & Appraisals-- Mrs.Shirisha & Ms.Navaneetha
14. IQAC Documentation - Mrs.Navya & Mrs.V.Anusha
15. Institutional Values & Best Practices - Dr.Indraja & Mrs.B.Kalyani
16. Documentation of Events - Dr.Safia & Dr.Arshad Ali
17. Herbal Garden & Green Campus - Dr.Sasavi & Mr.Kanthi Kumar

Agenda 5. Revision on placements and opportunities

1. It was directed to attract new placement opportunities for students.
2. At least three campus placements drives to be planned for coming academic year

Agenda 6. MOUs with industries



Mobile: 9493539631
Ph.No.08413-20229

C B C P
CHILKUR BALAJI COLLEGE OF PHARMACY
(Affiliated to JNTUH, Approved by PCI, Accredited by NAAC)
Aziz Nagar (Post), Moinabad Road, Near: T. S. Police Academy
HYDERABAD - 500 075.



Discussion made on MOUs made with various organisations and members were instructed to get more MOUs with industry

Agenda 7. Research activities

1. Research activities held in the previous academic year were reviewed, lacunas identified and reported.
2. The members were directed to apply for more funded research projects

Agenda 8. Publications

1. Progress made in publications by various faculty was appreciated.
2. Members were directed to aim for getting publications of higher quality, in indexed journals

Agenda 9. Conduction of National Conference and FDP

Members were directed to plan at least one national conference and apply for funding to carry out FDP.

Agenda 10. Maintenance of herbal garden and green campus initiatives

Proposal was made to start a herbal garden on the outer side of the building and maintain greenery.


Agenda 11: Introduction of LMS in the library discussed

Two faculty is allocated for the sake of digitalisation through vmedulife app

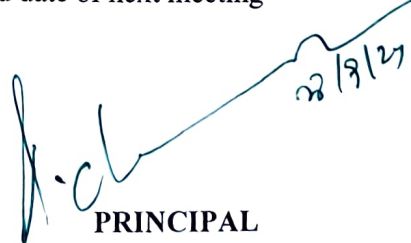
Proposed Plan of Action:

1. Teaching staff were directed to update all the proceedings in vmedulife app starting from 01-10-2024.
2. Pharma industries to be approached to make an MOU.
3. List of funding agencies to be identified.
4. Teaching staff to be given financial assistance for research publication in indexed journals.
5. Raise a request management to improve e-governance facilities.

The IQAC coordinator ended the meeting with vote of thanks and proposed date of next meeting


IQAC COORDINATOR
Co-ORDINATOR
Chilkur Balaji College of Pharmacy
R.V.S. Nagar, Aziz Nagar (Post)
Moinabad Road, Police Academy
HYDERABAD-500 075




PRINCIPAL
PRINCIPAL
Chilkur Balaji College of Pharmacy
R.V.S. Nagar, Aziz Nagar (Post),
Moinabad Road, Near Police Academy,
HYDERABAD-500 075.



C B C P CHILKUR BALAJI COLLEGE OF PHARMACY

(Affiliated to JNTUHH, Approved by PCI, Accredited by NAAC)
R.V.S. Nagar, Aziz Nagar (Post) Moulali Road, Near T.S. Police Academy
HYDERABAD - 500 075.

Mobile: 9493539631

Ph.No.08413-202295



Dt: 28-09-2024

IQAC MEETING

Members Present

S.No	Name	Designation & department	Role in committee	Signature
1.	Dr.Chandrasekhar Rao Baru, M.Pharm, Ph.D	Prof and Principal, CBCP	Chairman	
2.	Mrs.T.Indira Priyadarshini, M.Pharm, (Ph.D)	Assoc.Professor, Pharmaceutics	Co-ordinator	
3.	Dr.D.Srinivasulu, M.Pharm, Ph.D	Assoc.Professor, Pharmaceutical Analysis	Member	
4.	Mr.A.RamaRao, M.Pharm, (Ph.D)	Asst.Professor, Pharmacology	Member	
5.	Mr.P.Praveen Kumar, M.Pharm, (Ph.D)	Asst.Professor, Pharmacognosy	Member	
6.	Mrs.M.Shiroja M.Pharm(Ph.D)	Asst.Professor, Pharmaceutics, Member of CBCPAA	Alumni Member	
7.	Dr.SaiPawan A.R, Pharm.D, (Ph.D)	Assoc.Professor, Pharmacy Practice	Member	
8.	Mr.M.Sandeep Kumar, M.Pharm	Assoc.Professor, Pharmaceutics	Member	
9.	Mr.Madhusudhan Reddy	Management member, CBCP	Management member	
10.	Mr.Adnan (Pharm.D V Yr)	Student	Student Member	
11.	Mr. ShivaKoti (B.Pharm IV Yr)	Student	Student Member	
12.	Mr. Suryanarayana, M.Li.Sc	Librarian	Member	

Email: cbcpedu.org@gmail.com

Website:

www.chilkurbalajipharmacy.com